

NOTICE TO THE MEMBERSHIP

Students' Association of Red Deer College – Proposed Bylaw Amendments

As per Article 13 of the Association Bylaws, notice of Bylaw changes must be submitted to the Membership 21 days prior to Council's final vote. The Association's Bylaw Amendment Review Committee submitted the following proposed changes to Council on January 25, 2021, for review and consideration. Council will be discussing these changes on February 8, 2021; conducting a final vote on February 22, 2021.

If you have any questions about the proposed changes, please contact Brittany Lausen, SARDC President at saprez@rdc.ab.ca

If you would like to attend our Council meetings on February 8th and/or February 22nd, please email Brittany to make arrangements.

Article 2: Definitions

- 2.16 Officers mean the President, Vice President Academic, Vice President External, ~~Vice President Community & Wellness~~, and the Executive Director.

Article 5: Elections

- 5.2 If necessary, a By-Election may be held no later than November 30 for vacant the following Executive Council positions:
Vice President Academic
Vice President External
~~Vice President Community & Wellness.~~

Article 6: Students' Association Council

- 6.2 Governing Structure:
Board of Directors: Students' Association Council
Officers: President, Vice President Academic, Vice President External, ~~Vice President Community & Wellness~~, Executive Director

Executive Council: President, Vice President Academic, Vice President External, ~~Vice President Community & Wellness~~, Executive Director

6.3 Powers and Duties of Council:

7. Council shall have the power to establish, ~~administer and/or recognize such student groups, organizations, and~~ committees as it may deem necessary.

6.4 Composition of Council

Twelve (12) Councillors (voting)
President (voting)
Vice President Academic (voting)
Vice President External (voting)
~~Vice President Community & Wellness (voting)~~
BOG Student Member at Large (non-voting)
Chairperson (ex-officio)
Executive Director (ex-officio)
Council Secretary (ex-officio)

6.6 Duties and Responsibilities of Council Members

6.6.1 Councillors

Councillors shall:

1. Ensure that the opinions and concerns of their student constituents are represented in the decision making of the Council.
2. Promote the interests of the Membership and put the interests of Membership above their own interests.
3. Maintain confidentiality.
4. Perform other duties as provided for in the Bylaws or the Policies and/or as assigned by action of the Council, including but not limited to:
 - (a) ~~Sitting on at least two (2) Council Committees (other than JRC).~~ **Sitting on at least one (1) Council Committee**
 - (b) Attending meetings prescribed by the Executive Council.
 - (c) Assisting Executive Council in their duties.
 - (d) Attending Council meetings.
 - (e) Submitting reports to Council each meeting.
 - (f) Submitting an end-of-term report as per Policy.
 - (g) Attending and participating in at least two Association sponsored events per month.

6.9.3 Quorum

1. Council quorum shall be 2/3 of current voting Council members.
2. Between May 1 and September 30, quorum shall consist of at least 5 **four (4)** Councillors in addition to Executive Council.

Article 7: Executive Council

7.1 Executive Council Composition

Executive Council shall consist of:

President (Voting)

Vice President Academic (Voting)

Vice President External (Voting)

~~Vice President Community & Wellness (Voting)~~

Executive Director (Ex-Officio)

7.2 Term of Office

- 7.2.1 The President, Vice President Academic **and** Vice President External, ~~and the Vice President Community & Wellness~~ are elected for a one-year term beginning May 1 of each year ~~as per Policy.~~

7.4 Eligibility

- 7.4.1 General Elections (President, the Vice President Academic, **and** Vice President External, ~~and Vice President Community & Wellness~~)

Any member of the Association may let their name stand as a candidate for these positions if:

1. They have achieved a GPA of at least 2.0 during the most previous Fall term.
2. They have not previously served three (3) elected terms as an Association Executive. However, one may let their name stand as a candidate if four years have elapsed since serving their third elected term.

Note: Collaborative students are only eligible to let their name stand for the office of Vice President Community & Wellness.

- 7.4.2 By-election (Vice President Academic **and** Vice President External, ~~and Vice President Community & Wellness~~)

Any member of the Association may let their name stand as a candidate for these positions if:

1. They have achieved a GPA of at least 2.0 during the College's most recent Winter term.
2. They have not previously served three (3) elected terms as an Association Executive. However, one may let their name stand as a candidate if four years have elapsed since serving their third elected term.

Note: Collaborative students are only eligible to let their name stand for the office of Vice President Community & Wellness.

7.5 Executive Job Descriptions

7.5.2 The President shall:

8. Serve on College Committees that pertain to:
 - (a) Hiring
 - (b) Government issues
 - (c) Cost of education
 - (d) Recipient selection for Senior Awards (i.e.: GH Dawe Memorial)
 - (e) Diversity & inclusion**

7.5.4 The Vice President External shall:

1. Be an Officer of the Association.
2. Be a signing authority on all Association bank accounts.
- 3. Chair the Mental Health Initiatives Committee**
4. Be the Association's official representative for all external advocacy organizations of which the Association is a member.
5. Be the line of communication between Council and Executive Council.
6. Serve on College Committees that pertain to:
 - (a) Hiring
 - (b) Ancillary services
 - (c) Sustainability
 - (d) Facilities management
 - (e) Campus planning
 - (f) Alumni relations
 - (g) Student safety
 - (h) Mental Health & Wellness**
7. Perform any other duties as directed by Council and as outlined in Policy.

~~7.5.4 The Vice President Community & Wellness shall:~~

- ~~1. Be an Officer of the Association.~~
- ~~2. Be a signing authority on all Association bank accounts.~~
- ~~3. Chair the Membership Engagement Committee.~~
4. **Chair the Mental Health Initiatives Committee - *Move to VP External**
5. **Oversee all Student Groups - *Move to Executive Director or designate.**
- ~~6. Serve on College Committees that pertain to:~~
 - ~~(a) Hiring~~
 - (b) Diversity & inclusion – *move to President**
 - (c) Mental health & wellness - *move to VP External**
 - ~~(d) Physical health & wellness~~
 - ~~(e) Student leadership development & volunteerism~~
 - (f) Residence & student life – *move to Executive Director or designate**
 - (g) Athletics engagement – *move to Executive Director or designate**
 - (h) Student orientation – *move to Executive Director or designate**

7. ~~Perform any other duties as directed by Council and as outlined in Policy.~~

7.6 Resignation or Removal of Elected Executive Council Members

- 7.6.5 Any member of Executive Council, who ceases to be enrolled in the required number of academic credits and/or courses at any time during the Fall and Winter terms, shall immediately resign, relinquish and vacate the position held.
1. The President must be enrolled as a College student during the Fall and Winter terms. The President must be enrolled in no more and no less than 3 College credits during Fall and Winter terms.
 2. ~~The Vice President External and the Vice President Community & Wellness must be enrolled in a minimum of 3 College credits, or one Collaborative course, to a maximum of 9 College credits or 3 Collaborative courses, during Fall and Winter terms.~~
 3. The Vice President Academic **and the Vice President External** must be enrolled as a College students during the Fall and Winter terms. The Vice President Academic **and the Vice President External** must be enrolled in a minimum of 3 College credits, to a maximum of 9 College credits, during Fall and Winter terms.

7.7 Vacancies

- 7.7.3 In the event that the President's office is deemed vacant:
1. On or before October 31, the Vice President External shall assume the position of President. A by-election shall be held for the office of the Vice President External.
 2. On or before October 31, AND if the Vice President External office is also vacant, the Vice President Academic shall assume the position of President. A by-election shall be held to fill both Vice President positions.
 3. After October 31, the Vice President External shall assume the position of President. If the Vice President External has not been in office since May 1, the Vice President Academic shall assume the position of the President. ~~If both Vice President External and Vice President Academic have not been in office since May 1, the Vice President Community & Wellness shall assume the position of President.~~
- 7.7.4 In the event that the Office of Vice President Academic **or** Vice President External, ~~or Vice President Community & Wellness~~ becomes vacant on or before October 31, the position shall be filled through a by-election.
- 7.7.5 In the event that the Office of Vice President Academic **or** Vice President External, ~~or Vice President Community & Wellness~~ become vacant after October 31, Executive Council shall decide on the division and/or delegation of duties.

7.9 Payment to Officers

- 7.9.1 The President, Vice President Academic, **and** Vice President External, ~~and Vice President Community & Wellness~~ will be paid a monthly honorarium, the

amount to be determined by Council in the ~~semester prior to their terms~~ **year prior to their terms in office.**

Executives leaving or beginning office part way through a term shall have their honoraria pro-rated to the date of their leaving or beginning.

- 7.9.2 Tuition, Service Fees, and SA fees shall be paid for each SA Executive, to a maximum of nine (9) College credits per Fall/Winter terms.

In order to receive tuition and fees reimbursement, Executive Council Members must achieve at least a 2.0 GPA during the Fall and Winter terms and submit term reports as per policy.

If an Executive Council Member receives an F (fail) or a WD (withdraw), reimbursement shall not be paid for that course.

If an Executive is elected after May 1, their tuition, **Service Fees** and **SA** fees will be pro-rated.

Article 8: Council Committees

- 8.1 The following committees are standing committees of Council:
1. Bylaw Amendment and Review Committee (BARC)
 - ~~2. Membership Engagement Committee (MEC)~~
 3. Mental Health Initiatives Committee (MHIC)

Article 9: Student Groups

- 9.1 Executive Council shall have the authority to recognize Student Groups that meet the requirements set out in the Association's Policies.
- 9.2 It shall be the responsibility of the **Executive Director or designate Vice President Community & Wellness** to oversee all Student Groups.
- 9.3 Student Groups must operate in compliance with the Policies of the Association.