

**Minutes of the 11th
Students' Association of Red Deer College
2016-2017 Winter Council Meeting
March 28, 2017**

Present:

Ben Fleury; President
Aiden Bridger; VP Student Life
Anne Marie Watson; Chairperson
Lindsay Currie; Student, Voting
Shelby Dushanek; Student, Voting
Esther Oliva-Dzib; Student, Voting
Kara Canning; Students, Voting
William Baliko; Student, Voting
Chaise Combs; Student, Voting

Nonso Onwuekwe; VP Operations
Liz Sweiger; Executive Director
Jessica Walker; Secretary
Faith MacIntrye; Student, Voting
Nandini Sharma; Student, Voting
Sylvie Masson; Student, Voting
Marian Young; Student, Voting
Braden Alm; Student, Voting

Absent with Notice:

Robin Chiles; Board of Governors

Owen Wyatt; Student, Ex-Officio

Other Attendance Notes:

Shelby arrived at 7:10pm

Sylvie left the meeting at 8:04pm

Before the meeting was called to order Sona Macnaughton, Librarian/Learning Designer attended the meeting to discuss the new Makerspace which will be relocated to the Library. Sona was looking to raise awareness with the program, collect feedback and answer any questions the Council has.

The construction of the space in the Library will begin May 1, with the hope of opening for Fall 2017. The Makerspace will be open to students, staff, faculty and the public, with students getting priority in booking the space and accessing the machines. The space will house a 3D scanner, 3D printer, laser cutter, sewing machine, soldering kit, robotics, arts and crafts, design software, prototyping, button maker, and more. The space will always be staffed by a technician to ensure proper protocol and safety procedures are followed. Questions, concerns and feedback that Council brought forward are attached to the minutes.

11.0 Call to Order

Meeting was called to order at 6:43pm, chaired by Anne Marie Watson.

11.1 Approval of Agenda

16-17-122-W

Kara Canning, Braden Alm

Motion: Approve the agenda as presented.

CARRIED.

11.2 Board of Governors Interviews

16-17-123-W

Braden Alm, William Baliko

Motion: Go in camera at 6:47pm.

CARRIED.

16-17-124-W

Kara Canning, Chaise Combs
Motion: Come out of camera at 7:42pm.
CARRIED.

Council conducted an interview with one candidate for the Board of Governor's student member position.

16-17-125-W

William Baliko, Kara Canning
Motion: Forward Robin Chiles' name to the Ministry for appointment to the Red Deer College Board of Governors as the student member on the Red Deer College Board.
CARRIED.
Unanimous

11.3 Approval of Meeting Minutes

11.3.1 16-17-126-W

Braden Alm, Kara Canning
Motion: Approve the Winter Council Minutes #10 as written.
CARRIED.

11.3.2 16-17-127-W

Faith MacIntrye, Marian Young
Motion: Approve the 2016-2017 Executive Minutes #42-44 as written.
CARRIED.

11.4 New Business

11.4.1 Deletion/Destruction of Election Documents

16-17-128-W

Kara Canning, Faith MacIntrye
Motion: Delete the 2017 Spring Executive Election data from the Simply Voting database. Action includes the destruction of the Membership information (names, usernames, and RDC email addresses), ballots, and activity log.
CARRIED.

16-17-129-W

Chaise Combs, Kara Canning
Motion: Destroy the 2017 Spring Executive Election CRO ballot.
CARRIED.

11.4.2 Summer Council Elections

Sylvie Masson was elected as a 2017 Summer Council Student Member.

16-17-130-W

Nandini Sharma, Braden Alm
Motion: Ratify the results of the 2017 Students' Association Summer Council Elections.
CARRIED.
Unanimous
*Sylvie was not present during the vote

11.5 Discussion

11.5.1

11.6 Executive Reports

16-17-131-W

William Baliko, Kara Canning

Motion: Accept the Executive Reports as presented.

CARRIED.

11.7 Committee Reports

16-17-131-W

Chaise Combs, Marian Young

Motion: Accept the following committee reports as presented: CAT Fund, Events, Issues, BARC, and Mental Health.

CARRIED.

11.8 Council Reports

BOG Report – Robin Chiles

*Robin was absent

Academic Council – Ben Fleury

*Ben presented an oral report (written report will be attached to minutes)

16-17-132-W

Lindsay Currie, Nandini Sharma

Motion: Accept the Council reports as presented.

CARRIED.

11.9 Information Items

16-17-134-W

Kara Canning, Nonso Onwuekwe

Motion: Accept the following as information:

11.9.1 – Summer Budget Proposal.

CARRIED.

11.10 Adjournment

16-17-135-W

Aiden Bridger, Marian Young

Motion: Adjourn at 9:13pm.

CARRIED.

Ben Fleury, President

Elizabeth Sweiger, Executive Director

Anne Marie Watson, Chairperson

Jessica Walker, Secretary

MAKERSPACE QUESTIONS, COMMENTS, SUGGESTIONS

Questions:

- 1. How will community members having access to the Makerspace going to affect students using the space?**

Answer: Students will receive priority, if a community member is using a machine needed by a student the community member will be asked to leave.

- 2. Is the space bookable?**

Answer: Yes, the space will be bookable through the current forum of booking library study rooms, again students will receive priority.

- 3. How will operational costs be covered? Will the costs of materials be different for students and community members?**

Answer: Unsure at this time, will report back to Council once these details have been worked out.

- 4. How will the locker rental process work?**

Answer: Have not discussed the process yet. The lockers will not be rental for terms or the entire year, just a small period of time.

- 5. How will you encourage faculty to include makerspace projects into curriculum?**

Answer: Conversations regarding this have not begun, but would like to see this become a reality.

- 6. Will there be opportunity for the Students' Association to be consulted on the status of the Makerspace in the future?**

Answer: Would like to continue to gather feedback from the Students' Association, recommendation to consult Council once a year.

- 7. Which department or who on campus would be responsible for the administering the Makerspace?**

Answer: Paulette Hanna, Vice President Academic.

- 8. Students may create projects that are marketable, what steps are in place to protect the students' intellectual property?**

Answer: Will discuss with Kristine Plastow. The College does have an IP policy however, we are unsure how it relates to students.

- 9. If a student creates a prototype, are they able to take it to the Centre for Innovation to have the prototype created on a larger scale? Will there be additional costs?**

Answer: Discussions have not begun, ideally the Makerspace would build relationships with various departments that could interplay.

10. How will the Makerspace make revenue? Will Red Deer College be adding any fees to offset costs?

Answer: Kristine will provide Council with an answer at a later date. The space received a grant and donation for this year. Materials will be paid by each user, however the charges have not been determined. Students would not like to see a user fee while the community is able to access the space for free.

11. How will the Makerspace be supervised?

Answer: A technician will be present at all times.

12. How will the renovations in the Library affect Spring semester students?

Answer: Spring students can expect noise. The space will be blocked off with a tarp in hopes to eliminate dust and other messes.

13. What measures will be taken to ensure noise during regular operation will not disrupt students in the Library in the coming years?

Answer: The space is totally enclosed and the doors will be shut at all times.

14. Will the College face any liability concerns with community members accessing the space?

Answer: Sona was unable to provide an answer, Kristine Plastow will supply an answer at a later date.

Suggestions:

1. Charge community members a fee to access the space.
2. Purchase a long arm quilting machine and charge for use.
3. Have the technicians monitor the students using the machines until they are confident in the student's skills.
4. Have the students watch a safety video for the respective machine before using it.