



The Students' Association of Red Deer College Student Initiative Program (SIP)

As part of our continuous effort to support Red Deer College students, the Students' Association of Red Deer College is launching a new program in which we help fund student-led initiatives. Our goal is to develop leadership capacity within the community, help our members grow personally and professionally, and foster new ideas while promoting change. This program is open to all full and part-time Members of the Association.

Please complete and submit this application at least four (4) weeks prior to the date of the event. Grant applications from the Membership and/or recognized students groups may be considered.

Applications are reviewed by the Membership Engagement Committee, which is chaired by the Association's Vice President Community & Wellness, on a regular basis.

Students are eligible for a maximum of \$300.00 per event. The reimbursement amount is dependent on the total reflected in your submitted receipts and may not exceed the amount approved.

Successful applicants are required to submit an actual expense report and brief summary of the approved event before receiving reimbursement. Pre-funding may be available dependent on the situation. Additionally, we request a write up providing feedback on your event.

Once all documents are received and reviewed by the Vice President Community & Wellness, recipients will receive reimbursement for the event.

If you have any questions, please contact the Vice President Community & Wellness by email at sardc-vpcw@rdc.ab.ca.



Application Form

Date of application: _____

Date of function: _____

Name of function: _____

Name of sponsoring group (if applicable): _____

Contact person: _____ Phone number: _____ Email address: _____

Proposed venue: _____

Description of event: _____

In what way(s) will this event/campaign/initiative be beneficial to the Red Deer College community?

Type an extent of advertising to be used. (Must feature SA sponsorship; a maximum of twenty (20) posters for on-campus advertising): _____

Have any other sources of funding been approached? If yes, explain.



Revenues and Expenditures

Estimated Revenue:

Sales: _____

Donations: _____

Other: _____

Estimated Expenses:

Advertising (posters, tickets, etc.): _____

Materials: _____

Travel Expenses: _____

Accommodations: _____

Labour Costs: _____

Other (please specify): _____

Total Expenses: _____

Amount Requested: _____